

## Synopsis

Sri Lanka Standards Institution (SLSI) is the national standards body of Sri Lanka, established under the Bureau of Ceylon Standards Act No. 38 of 1964. SLSI is located in No.17, Victoria Place, Elvitigala Mawatha, Colombo 08. It is comprised with Scientific Standards Division, Training Division, Systems Certification Division, Product Certification Division, Quality Assurance Division, Laboratory Services Division, Marketing and Promotion Division, Information and Documentation Division, Administration Division and Finance Division. As members of the (International Organization for Standards) ISO national standards bodies exchange mutual basis copies of their national standards. Main activities of SLSI are formulation of national standards, product certification, systems certification, laboratory services, import inspection, instrument calibration, training on standardization and quality management, National Quality Award (NQA) and information services on standardization and quality management.

Main objectives of training at SLSI were to be familiarized with organization working environment by involving day to day activities of each division with new experiences and to be improved hidden potentials, skills, attitudes and knowledge as an undergraduate trainee. Scientific Standards Division, Training Division, Systems Certification Division, Product Certification Division, Quality Assurance Division, Laboratory Services Division, Marketing and Promotion Division, Information and Documentation Division were main areas covered. Standards pre-preparation activities, translation of standards, participating Working Group (WG) and Sectoral Committee (SC) meetings, laboratory activities, gaining knowledge on systems and product certification procedures, calibration, working together with assistant directors of scientific standards division, improving social skills, leadership skills, creative skills, computer literacy skills, team working skills, office routines, improving knowledge on ISO 9001:2008, ISO 14001:2004 and ISO 22000:2005 by participating workshops and training programs were main activities done in training period.

As a conclusion, it was a good training program with unique experiences regarding standardization and quality management.

### Key words

Sri Lanka Standards Institution , Quality, Standardization, International Standard Organization